

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT  
JOB OPPORTUNITY  
NATIONAL REGISTER SPECIALIST (HISTORIAN)  
POSITION 00011425

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** CANDIDATES ON A CURRENT EXAMINATION LIST

**Location:** One Constitution Plaza, Hartford

**Job Posting No:** 11425

**Hours:** 40 hours per week

**Salary:** AR 26 \$69,891 – \$89,888

**Closing Date:** November 20, 2012

**Eligibility Requirement:** Candidates must have applied for and passed the National Register Specialist (Historian) examination and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

**Knowledge, Skills and Abilities:** Considerable knowledge of relevant State and Federal laws, statutes and regulations; considerable knowledge of American history with particular emphasis on history of Connecticut; considerable knowledge of resources and techniques of historical research and documentation; knowledge of basic photographic techniques; considerable oral and written communication skills; interpersonal skills.

**Examples of Duties:** Prepares or reviews, edits and processes National and State Registers of Historic Places nominations; conducts or supervises surveys or studies of State Register of Historic Places; assists in preparation of State Plan for Historic Preservation, related reports and plans as required; provides assistance in defining boundaries of historic areas as requested by municipalities; assists in the review of applications for preservation tax incentives; assists in planning and review of projects falling under Section 106 of the National Historic Preservation Act and the Connecticut Environmental Policy Act; speaks before groups concerning preservation of historic places; writes reports and informational literature; provides technical expert testimony at public hearings; conducts training workshops; may prepare the National Register of Historic Places agenda for the Connecticut State Historic Preservation Review Board; performs related duties as required.

**General Experience:** A Master's degree in history or closely related field.

**Substitutions Allowed:**

A bachelor's degree in history or closely related field plus one of the following may be substituted for the General Experience:

1. At least two years of full-time experience in research, writing, teaching, interpretation, or other demonstrable professional activity with an academic institution, historic organization or agency, museum, or other professional institution; OR
2. Substantial contribution through research and publication to the body of scholarly knowledge in the field of history.

**Special Requirement:** Incumbents in this class may be required to travel.

**NOTE:** The National Park Service is the bureau of the Department of Interior to which the Secretary of Interior has delegated responsibility for administering the National Register Program and defines the professional qualification standards in accordance with the Code of Federal Regulations, 36 CFR part 61 and Section 106 of the National Historical Preservation Act.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and a Form CT-HR-12 (application for employment) found on the DAS website **no later than close of business November 20, 2012** to:

DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT  
Human Resources Office  
505 Hudson Street  
Hartford, CT 06106

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.